Online Payment through Your Personal Banking Bill Payment Service

The DUSWM is pleased to announce that we are now set up to receive Electronic Funds Transfers (EFTs) from all major online personal banking bill payment services. In the past, when you made a payment through your personal banking bill payment service, your bank mailed the DUSWM a paper check. These payments will now be converted to an electronic (ACH) payment.

To ensure your bank is able to make an EFT to us, please update your personal banking bill payment information to make sure all of the following conditions are met:

- 1) The payee must be Frederick County DUSWM
- 2) The mailing address must be 4520 Metropolitan Court, Frederick, MD 21704
- 3) The entire account number must be entered (example: **72-999-xxx-xxx**)

Please be aware that <u>failure to meet ANY of the above three (3) requirements</u> may cause your online bill payment service to issue a paper check to us, which may delay receipt and posting of your payment.

Payment with secured funds (cashier's check or money order) is required on outstanding balances 45 days or longer from the original bill date and must be mailed to the DUSWM, 4520 Metropolitan Court, Frederick, MD 21704. Payment by online bank check will not be accepted by the DUSWM after 45 days from the original bill date and will be returned to sender.